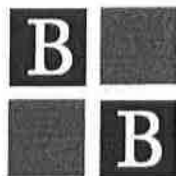


ASSOCIATION OF TRANSLATORS AND INTERPRETERS OF ONTARIO
FINANCIAL STATEMENTS
DECEMBER 31, 2015

SUMMARY

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Boyer & Boyer

Comptables professionnels agréés / Chartered Professional Accountants

INDEPENDENT AUDITOR'S REPORT

To the Members of
Association of Translators and Interpreters of Ontario

We have audited the accompanying financial statements of Association of Translators and Interpreters of Ontario, which comprise the statement of financial position as at December 31, 2015, and the statements of earnings, changes in net assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Association of Translators and Interpreters of Ontario as at December 31, 2015, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Other Matter

The financial statements of Association of Translators and Interpreters of Ontario for the year ended December 31, 2014, were audited by another independent auditor who expressed an unmodified opinion on those statements on April 16, 2015.


Boyer & Boyer, CPA
Licensed Public Accountants

Ottawa
April 16, 2016

ASSOCIATION OF TRANSLATORS AND INTERPRETERS OF ONTARIO
STATEMENT OF EARNINGS

FOR THE YEAR ENDED DECEMBER 31, 2015

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	2015	2014
Revenues		
Membership fees	\$ 345,289	\$ 414,651
Member services (Schedule A)	31,947	62,042
Other income	25,857	4,238
Professional services	9,200	21,700
Sponsorship	6,637	7,267
Public relations	300	4,342
Interest	-	2,128
Convention	-	263
Professional development	-	6,849
	419,230	523,480
Expenses		
Salaries and fringe benefits	193,182	225,668
Administration (Schedule B)	90,384	97,576
Member services (Schedule C)	60,846	65,270
Public relations (Schedule D)	52,853	51,278
Corporate activities (Schedule E)	15,846	10,627
Professional fees (Schedule F)	13,408	23,122
Convention	10,557	10,107
Professional development	6,238	16,931
Amortization	3,810	2,665
Bad debts	3,257	1,309
	450,381	504,553
Excess (deficiency) of revenues over expenses from operations	(31,151)	18,927
Other revenues (expenses)		
Disciplinary committee expense (note 10)	(25,479)	(48,455)
Deficiency of revenues over expenses	\$ (56,630)	\$ (29,528)

**ASSOCIATION OF TRANSLATORS AND INTERPRETERS OF ONTARIO
CHANGES IN NET ASSETS**

FOR THE YEAR ENDED DECEMBER 31, 2015

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	Internally restricted	Unrestricted	2015 Total	2014 Total
Balance, beginning of year	\$ 210,314	\$ 84,572	\$ 294,886	\$ 322,525
Deficiency of revenues over expenses	-	(56,630)	(56,630)	(29,528)
Interest earned	1,728	-	1,728	1,889
Balance, end of year	\$ 212,042	\$ 27,942	\$ 239,984	\$ 294,886

ASSOCIATION OF TRANSLATORS AND INTERPRETERS OF ONTARIO
STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2015

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	2015	2014
Assets		
Current assets		
Cash	\$ 8,196	\$ 147,385
Short-term investment (note 3)	30,033	-
Accounts receivable	-	12,186
Prepaid expenses	32,991	32,615
	<u>71,220</u>	<u>192,186</u>
Fixed assets (note 4)	2,695	3,465
Intangible assets (note 5)	16,140	19,180
Long-term investments (note 6)	182,228	260,532
	<u>\$ 272,283</u>	<u>\$ 475,363</u>
Liabilities		
Current liabilities		
Accounts payable (note 7)	\$ 28,950	\$ 75,895
Due to a related party (note 8)	1,609	6,316
Deferred contributions (note 9)	1,740	98,266
	<u>32,299</u>	<u>180,477</u>
Net assets		
Internally restricted	212,042	210,314
Unrestricted (note 2)	27,942	84,572
	<u>239,984</u>	<u>294,886</u>
	<u>\$ 272,283</u>	<u>\$ 475,363</u>

Signed for the Board,

_____, Director

_____, Director

ASSOCIATION OF TRANSLATORS AND INTERPRETERS OF ONTARIO

STATEMENT OF CASH FLOW

FOR THE YEAR ENDED DECEMBER 31, 2015

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	2015	2014
Operating activities		
Deficiency of revenues over expenses	\$ (54,902)	\$ (27,639)
Non-cash items:		
Amortization of fixed assets	3,810	2,665
Bad debts	3,257	1,309
	<u>(47,835)</u>	<u>(23,665)</u>
Net change in non-cash items related to operating activities:		
Accounts receivable	8,929	(11,360)
Prepaid expenses	(376)	(6,492)
Accounts payable	(46,945)	10,075
Due to a related party	(4,707)	4,173
Deferred contributions	(96,526)	(31,242)
	<u>(139,625)</u>	<u>(34,846)</u>
	<u>(187,460)</u>	<u>(58,511)</u>
Investing activities		
Investment acquisition	-	(29,506)
Disposal of investments	48,271	132,489
Acquisition of fixed assets	-	(3,850)
Acquisition of intangible assets	-	(10,000)
	<u>48,271</u>	<u>89,133</u>
Increase (decrease) in cash and cash equivalents	(139,189)	30,622
Cash and cash equivalents, beginning of year	147,385	116,763
Cash and cash equivalents, end of year	\$ 8,196	\$ 147,385

Cash and cash equivalents consist of cash.



ASSOCIATION OF TRANSLATORS AND INTERPRETERS OF ONTARIO

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2015

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1. Nature of activities

The Association of Translators and Interpreters of Ontario (the Association) is a non-profit association promoting, through standardized, nation-wide criteria, a high level of competence in the fields of conference interpreting, court interpreting, translation and terminology. The Association is incorporated without share capital by Ontario Letters Patent, and is not subject to income taxes.

2. Significant accounting policies

The Association applies the Canadian accounting standards for not-for-profit organizations in Part III of the CPA Canada Handbook – Accounting.

Restrictions on net assets

The Board of Directors have restricted funds for the purpose of establishing a Capital Replacement and Operating reserve. These internally restricted amounts are not available for any other purpose without the approval of the Board of Directors.

Revenue recognition

The Association follow the deferral method of accounting for contributions. Under this method contributions restricted for future period expenses are deferred and are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

a) Membership fees

Membership fees are recognized as revenue in the fiscal year due

b) Event, Member and other services, professional development, sponsorship, public relation
These revenues are recognized in the year in which the services are provided.

c) Interest Income

Interest income is recognized in the year in which it is earned.

d) Other income

Other income is recognized in the year in which the services is rendered.

Tangible capital assets

Tangible capital assets are accounted for at cost. Amortization is calculated on their respective estimated useful life using the straight-line method at the rate of 20%.



ASSOCIATION OF TRANSLATORS AND INTERPRETERS OF ONTARIO

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2015

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2. Significant accounting policies (continued)

Intangible assets

Intangible assets are recorded at cost. Amortization is calculated on the estimated useful life of the database using the straight-line method over 10 years.

Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and the reported amounts of revenues and expenses for the periods covered. The main estimates relate to the useful life of tangible capital assets and intangible assets subject to amortization.

Financial instruments

Measurement of financial instruments

The Association initially measures its financial assets and financial liabilities at fair value, except for certain related party transactions that are measured at the carrying amount or exchange amount, as appropriate.

The Association subsequently measures all its financial assets and financial liabilities at cost or amortized cost.

Financial assets measured at amortized cost on a straight-line basis include cash, money market, term deposits and trade and other accounts receivable.

Financial liabilities measured at amortized cost on a straight-line basis include the accounts payable and amounts due to a related party.

3. Short-term investment

	2015	2014
Term deposit, maturing March 30, 2016	\$ 30,033	\$ -



ASSOCIATION OF TRANSLATORS AND INTERPRETERS OF ONTARIO

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2015

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4. Fixed assets

	2015		2014	
	Cost	Accumulated amortization	Net book value	Net book value
Furniture and equipment	\$ 6,004	\$ 6,004	\$ -	\$ -
Computer hardware	50,254	47,559	2,695	3,465
	\$ 56,258	\$ 53,563	\$ 2,695	\$ 3,465

5. Intangible assets

	2015 Net book value	2014 Net book value
Database management system	\$ 16,140	\$ 19,180

6. Long-term investments

	2015	2014
Money Market Funds	\$ 182,228	\$ 260,532

7. Accounts payable

	2015	2014
Accounts payable and accrued liabilities	\$ 22,021	\$ 58,637
Salaries payable	3,132	3,423
Sales tax payable	3,797	13,835
	\$ 28,950	\$ 75,895



ASSOCIATION OF TRANSLATORS AND INTERPRETERS OF ONTARIO

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2015

Page 11

8. Due to a related party

During the year, the Association collected contributions on behalf of its registered charity, FondATIO, an organization created to offer financial support to students in the field of translation and interpretation. The total contributions collected for 2015 were \$3,520 (2014 - \$4,908) and total contributions collected in advance for 2016 were nil (2015 - \$3,318). The Association donated \$925 in 2015 (2014 - \$904) to assist the charity in paying its professional fees. As at December 31, 2015 the balance remaining to be transferred to FondATIO was \$1,609 (2014 - \$6,316).

9. Deferred contributions

Deferred contributions represent unused resources which, as a result of external restrictions, are intended to cover membership and examination expenses for the coming year.

10. Disciplinary committee expense

In the current year, the Association incurred costs totalling \$25,476 (2014 - \$48,455) with regards to a disciplinary hearing. These costs were financed through the redemption of investments. The disciplinary hearing has been resolved in the current fiscal year.

11. Commitments

The commitment of the Association under a lease agreement for rental of office space and equipment, expiring June 2018 which aggregates to \$27,454. The instalments over the next three years are the following:

2016	\$	21,439
2017	\$	4,291
2018	\$	1,724

12. Financial instruments

Financial risks

The Association is exposed to various risks through its financial instruments, without being exposed to concentrations of risk. The main risks are broken down below.



12. Financial instruments (continued)

Liquidity risk

Liquidity risk is the risk that the Association will encounter difficulty in meeting obligations associated with financial liabilities. The Association is exposed to this risk mainly in respect of due to related party and accounts payable.

Credit risk

Credit risk is the risk that one party to a financial asset will cause a financial loss for the Association by failing to discharge an obligation. The Association's credit risk is mainly related to accounts receivable.

The Association provides credit to its clients in the normal course of its operations. It carries out, on a continuing basis, credit checks on its clients and maintains provisions for contingent credit losses which, once they materialize, are consistent with management's forecasts. The Association does not normally require a guarantee.

For the other receivables, the Association determines, on a continuing basis, the probable losses and sets up a provision for losses based on the estimated realizable value.

Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in interest rates. The Association is exposed to interest rate risk on its fixed-interest rate financial instruments. Fixed interest rate instruments subject the Association to a fair value risk, since fair value fluctuates inversely to changes in market interest rates.

13. Comparative figures

Certain figures for 2014 have been reclassified to conform to the presentation adopted in 2015.

ASSOCIATION OF TRANSLATORS AND INTERPRETERS OF ONTARIO

ADDITIONAL INFORMATION

FOR THE YEAR ENDED DECEMBER 31, 2015

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	2015	2014
Schedule A		
Member services		
Examinations	\$ 18,416	\$ 35,155
Courses	4,268	6,419
Seals	2,846	4,424
Certification on dossier	2,690	6,337
InformATIO	1,600	870
Directory	1,177	5,903
Other	738	2,208
Subscriptions	212	726
	<hr/>	<hr/>
	\$ 31,947	\$ 62,042

Schedule B

Administration

Rent	\$ 36,034	\$ 34,951
Bank charges and interest	15,364	18,549
Telephone and facsimile	11,116	6,401
Postage and courier	10,298	16,485
Office supplies	6,233	4,042
Insurance	4,809	4,729
Photocopying	3,322	3,498
Information technology	2,379	7,504
Repairs and maintenance	623	186
Printing	206	1,231
	<hr/>	<hr/>
	\$ 90,384	\$ 97,576



ASSOCIATION OF TRANSLATORS AND INTERPRETERS OF ONTARIO

ADDITIONAL INFORMATION

FOR THE YEAR ENDED DECEMBER 31, 2015

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	2015	2014
Schedule C		
Member services		
CTTIC fees	\$ 28,690	\$ 18,414
Examinations	18,165	31,605
Seals and certificates	4,045	1,985
Certification on dossier	3,930	6,323
InformATIO	3,370	2,778
Preparatory and student courses	2,332	3,300
Subscriptions	314	865
	<hr/>	<hr/>
	\$ 60,846	\$ 65,270

Schedule D

Public relations

Public relations activities	\$ 41,085	\$ 34,124
Representation	8,192	5,620
Web site	2,615	2,271
Marketing campaign	491	8,815
International Translation Day	470	448
	<hr/>	<hr/>
	\$ 52,853	\$ 51,278

Schedule E

Corporate activities

Council expenses	\$ 13,323	\$ 9,855
Directors' and secretariat expenses	2,523	772
	<hr/>	<hr/>
	\$ 15,846	\$ 10,627

**ASSOCIATION OF TRANSLATORS AND INTERPRETERS OF ONTARIO
ADDITIONAL INFORMATION**

FOR THE YEAR ENDED DECEMBER 31, 2015

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	2015	2014
Schedule F		
Professional fees		
Accounting and Audit	\$ 13,104	\$ 14,225
Legal	304	8,897
	<hr/>	<hr/>
	\$ 13,408	\$ 23,122
