

Addendum to Amendment 4: Certified Members (Retired) Notes on Some Retired Professionals in Ontario

Seals and Certificates

As seen below, a short survey of four professions in Ontario indicates that seals and certificates (1) are the property of the association, and (2) must be returned when the member retires or resigns, or when their licence is suspended or revoked.

Retired Members

Some associations provide for a retired category of membership and allow retired members to use a “Profession (retired)” title, subject to certain conditions.

See the last page for a list of Ontario's Regulated Professions

Association	Seals	Retired Members
<p>Professional Engineers Ontario https://www.peo.on.ca/</p>	<p>9.4 Ownership and replacement of seal Every seal given to a licence holder remains the property of PEO. The seal must be returned to PEO upon retiring or resigning as a member. Under section 54 of Regulation 941 a practitioner whose licence is revoked or suspended must also return his or her seal to the Registrar. Furthermore, practitioners retiring or resigning or whose licence is revoked or suspended must dispose of all their electronic seals, so they are not misused.</p>	<p><u>Use of the Professional Engineer's Seal Guideline</u> https://www.peo.on.ca/sites/default/files/2022-03/PEOUseOfSeal2022.pdf</p> <p>Regulation 941, Professional Engineers Act</p> <p>Delivery of seal and licence to Registrar — suspension, revocation</p> <p>54. Every person whose licence, temporary licence, provisional licence, limited licence or certificate of authorization is suspended or revoked and every partnership whose certificate of authorization is suspended or revoked shall forthwith deliver it to the Registrar together with the person's or partnership's related seal and the certificate, if any, designating the person as a specialist or a consulting engineer. R.R.O. 1990, Reg. 941, s. 54; O. Reg. 13/03, s. 17.</p> <p>Delivery of seal and licence to Registrar — surrender</p> <p>55. Every person who resigns from the Association and every person or partnership who surrenders a temporary licence, provisional licence, limited licence or certificate of authorization shall forthwith deliver to the Registrar the person's or partnership's licence, temporary licence, provisional licence, limited licence or certificate of authorization together with the related seal and the certificate, if any, designating the person as a specialist or a consulting engineer. R.R.O. 1990, Reg. 941, s. 55; O. Reg. 13/03, s. 18. https://www.ontario.ca/laws/regulation/900941</p>

Association	Seals	Retired Members
<p>Ontario Association of Architects https://oaa.on.ca/registration-licensing</p>	<p>“seal” means a seal issued by the Registrar. (“sceau”) R.R.O. 1990, Reg. 27, s. 1; O. Reg. 144/05, s. 1; O. Reg. 490/07, s. 1; O. Reg. 389/17, s. 1.</p> <p>41(3) The ownership of every seal issued by the Association is retained in the Association. R.R.O. 1990, Reg. 27, s. 41 (3).</p> <p>42. For the purpose of the Act,</p> <p>“professional misconduct” means,</p> <p>[...]</p> <p>(22). Failure of a member or holder to return a seal to the Registrar upon cancellation, revocation or suspension of a licence, certificate of practice, certificate of practice issued under section 23 of the Act or temporary licence, dissolution of a corporation or partnership, termination of a practice of architecture or project described in a temporary licence or certificate of practice issued under section 23 of the Act or when no longer required to use a seal in his or her capacity as an employee.</p> <p>https://www.ontario.ca/laws/regulation/900027</p>	<p>R.R.O. 1990, Reg. 27: GENERAL under <i>Architects Act, R.S.O. 1990, c. A.26</i> https://www.ontario.ca/laws/regulation/900027</p> <p>30. (1) Retired members are persons who have resigned their memberships in the Association, have paid the annual fees prescribed by the by-laws and are appointed as retired members by the Registrar. O. Reg. 91/93, s. 4.</p> <p>(2) A retired member is entitled to receive general information issued by the Association and to attend the annual and general meetings of the Association but is not entitled to vote at such a meeting. R.R.O. 1990, Reg. 27, s. 30 (2).</p> <p>(3) A retired member may use the title “architect (retired)” or “architecte (retraité)”. R.R.O. 1990, Reg. 27, s. 30 (3); O. Reg. 44/05, s. 3; O. Reg. 386/15, s. 3.</p> <p>(4) Retired status is valid for one year. R.R.O. 1990, Reg. 27, s. 30 (4).</p> <p>Retired Member Eligibility An individual must have:</p> <ul style="list-style-type: none"> • resigned their membership, thereby surrendering their Licence and, if applicable, Certificate of Practice, in accordance with the Guidelines below; • returned their OAA Seal, if applicable; • advised their employer, if continuing employment, that they are no longer an architect licensed by the OAA; • been appointed a Retired Member by the Registrar; and • paid the fee prescribed by the Bylaw. <p>https://oaa.on.ca/registration-licensing/retired-member</p> <p>See also https://oaa.on.ca/Assets/Common/Shared_Documents/Applications%20and%20Guidelines/Surrendering%20Licence_2023.pdf</p>

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<p>CPA Ontario https://www.cpaontario.ca/protecting-the-public/governance/act-bylaws-regulations</p>	<p>1.1.13 “Certificate of Membership” means a certificate of membership in CPA Ontario issued to a Member in accordance with the by-laws and Regulations, and any membership card, which remains the property of CPA Ontario; https://assets.cpaontario.ca/protecting-the-public/governance/pdfs/cpa-ontario-members-handbook.pdf</p> <p>Membership Certificate 37. Upon admission as a Member of CPA Ontario, a Member is entitled to receive one (1) certificate certifying that membership. 38. The membership certificate is the property of CPA Ontario, and shall be immediately destroyed or returned to the Registrar on resignation or revocation, upon request of the Registrar. https://assets.cpaontario.ca/protecting-the-public/governance/pdfs/Regulation-7-1.pdf</p>	<p>1.8 “retired” means that the Member is at least 55 years of age as of December 31st in the reporting year, and has ceased full-time practice, full-time employment or full-time business activity, does not hold a public accounting licence, and: 1.8.1 the sum of the Member’s age and the total number of years of aggregate membership in CPA Ontario, one or more Provincial Bodies, and a Recognized Professional Accounting Body equals or exceeds “70”; 1.8.2 before April 1, 2014, the Member was a retired member of CMA Ontario; or 1.8.3 before July 2, 2014, the Member was a retired member of CGA Ontario; https://assets.cpaontario.ca/protecting-the-public/governance/pdfs/cpa-ontario-members-handbook.pdf</p> <p>13. A Member shall be exempt from the annual continuing professional development hours if, during the reporting year, the Member: 13.1 did not work for a total of at least six months as a result of: 13.1.1 maternity, parental, medical or family care leave; or 13.1.2 unemployment, and has not been involved in any activity where it is reasonable to believe another party relied on the Member’s skills as a chartered professional accountant during that period of time; 13.2 was admitted as a Member after September 30, upon fulfilling the requirements in the applicable membership category as set out in Regulation 9-1; or 13.3 was retired and did not provide any Reliance Services. https://assets.cpaontario.ca/protecting-the-public/governance/pdfs/cpa-ontario-members-handbook.pdf</p>

Association	Seals	Retired Members
<p>Ontario Professional Foresters Association (OPFA)</p> <p>900 members of which approx. 600 are licensed to practice in Ontario</p> <p>Annual Report 2023 https://opfa.ca/wp-content/uploads/2024/04/AnnualReport2023-v.06.2-2024-03-25.pdf</p>	<p>Professional Foresters Act, 2000, S.O. 2000, c. 18</p> <p>Membership</p> <p>14 (1) Every person who holds a certificate of registration issued by the Association is a member, subject to the conditions or limitations to which the certificate is subject. 2000, c. 18, s. 14 (1).</p> <p>Resignation</p> <p>(2) A member may resign his or her membership by filing with the Registrar a resignation in writing, together with his or her professional seal and certificate of registration. 2000, c. 18, s. 14 (2).</p> <p>Same</p> <p>(3) Upon filing a resignation, the certificate of registration of the member is cancelled and the Registrar shall strike the member’s name from the register. 2000, c. 18, s. 14 (3).</p> <p>Cancellation for default of fees</p> <p>(4) The Registrar may cancel a certificate of registration for non-payment of any fee prescribed in the by-laws, non-payment of any assessments or other amounts owing to the Association or for failure to file a return required by the by-laws after giving the member at least two months notice of the default and intention to cancel. 2000, c. 18, s. 14 (4).</p> <p>Continuing jurisdiction</p> <p>(5) A person whose certificate of registration is cancelled, revoked or suspended or who resigns as a member remains subject to the continuing jurisdiction of the Association in respect of a complaint, investigation or disciplinary action arising out of his or her conduct while a member. 2000, c. 18, s. 14 (5).</p> <p>Designation</p> <p>(6) Every member of the Association shall have the right to use the designation “Registered Professional Forester” and may use the initials “R.P.F.” indicating that he or she is a registered professional forester unless the by-laws provide otherwise. 2000, c. 18, s. 14 (6).</p> <p>Same, prohibition</p>	<p>By-law</p> <p>Article 11.14 – Qualifications for Inactive Membership</p> <p>The requirements for Inactive Registration are as follows:</p> <ol style="list-style-type: none"> 1. the applicant has held Full or Associate Membership with Good Standing for at least twelve months; and 2. is a Member in Good Standing; and 3. the applicant submits a written undertaking not to practise any aspect of professional forestry or hold themselves out as having the right to practise any aspects of professional forestry in any jurisdiction without first obtaining an appropriate category of membership. <p>11.22 Use of Title</p> <p>[...]</p> <p>Only Members registered in the Inactive category are entitled to use the designations “Non-Practising Professional Forester”, “R.P.F. (Non-Practising)” Associate R.P.F. (Non-Practising), “or the equivalent in another language.</p> <p>https://opfa.ca/wp-content/uploads/2024/04/Bylaw2024-2010Amended2012-2024-v.02-2024-04-24.pdf</p>

- (7) No person, other than a member, shall,
- (a) use the designation “Registered Professional Forester” or the initials “R.P.F.”, or any name, title, abbreviation or description in any language implying or which may lead to the belief that the person is a registered member of the Association; or
 - (b) identify themselves by a title or term in any language that includes the words “professional” and “forester” together or any variations or abbreviations of those words or the initials “P.For.”. 2021, c. 34, Sched. 21, s. 3.

By-Law

11.30 Certificate and Seal – Every applicant who meets the requirements for registration as a Member shall be issued a **certificate of registration**, in the appropriate membership category, bearing the seal of the Association and the signatures of the President and Registrar, or a likeness thereof and **Full and Associate Members shall also be issued a Professional Seal and Card**. Despite being issued, **the Certificate, Professional Seal and Card remain the property of the Association** and shall be used only in accordance with the law and professional Standards. **11.31 Certificate and Seal (cont’d)** – Every certificate of registration and every Professional Seal and Card is the property of the Association and **shall be returned by the Member to the Association upon request of the Association**, if the Member’s registration: (a) is cancelled by the Registrar, expires or otherwise terminates (b) is revoked or suspended by order of the Discipline Committee; (c) is otherwise suspended for longer than three months; or (d) changes from one category of registration to another category of registration.

<https://opfa.ca/wp-content/uploads/2024/04/Bylaw2024-2010Amended2012-2024-v.02-2024-04-24.pdf>

Ontario's Regulated Professions

Regulated Non-Health Professions

- Agrolology
- Architecture
- Certified Engineering Technicians and Technology
- Certified General Accounting
- Certified Management Accounting
- Chartered Accounting
- Early Childhood Educator
- Forestry
- Geoscience
- Insurance Broker
- Land Surveying
- Law
- Professional Engineering
- Real Estate Agent
- Social Work and Social Service Work
- Teaching
- Veterinary Medicine

Regulated Health Professions

- Audiology and Speech-Language Pathology
- Chiropody and Podiatry
- Chiropractic
- Dental Hygiene
- Dentistry
- Dental Technology
- Denturist
- Dietetics
- Massage Therapy
- Medical Laboratory Technology
- Medical Radiation Technology
- Medicine - Physician or Surgeon
- Midwifery
- Naturopathy
- Nursing
- Occupational Therapy
- Opticianry
- Optometry
- Pharmacy
- Physiotherapy
- Psychology
- Respiratory Therapy

<https://www.theworkingcentre.org/regulated-professions/1151-ontarios-regulated-professions>

<https://www.ontario.ca/page/work-your-profession-or-trade>