ASSOCIATION OF TRANSLATORS AND INTERPRETERS OF ONTARIO **ATIO** ASSOCIATION DES TRADUCTEURS ET INTERPRÈTES DE L'ONTARIO Member of the Canadian Translators, Terminologists and Interpreters Council (CTTIC)	# APPLICATION FORM COMMUNITY INTERPRETING Community interpreters convey spoken messages from one language into another in settings such as social services agencies, public schools, and immigrant settlement centres.

ADMISSION CRITERIA

You are eligible to apply in community interpreting if you meet any of the following criteria:

Demonstrate the achievement on the International English Language Testing System (IELTS) of a level of fluency of at least 7 or the equivalent (Canadian English Language Proficiency Index Program (CELPIP) score of 9 or higher is also acceptable) or level C1 on the Test de connaissance du français (TCF) or the equivalent.

AND EITHER

1. Hold a bachelor's degree, master's degree, or doctorate in community interpreting or post-secondary program in interpreting.

OR

2. Hold a bachelor's degree, master's degree, or doctorate in any domain plus 300 hours of community interpreting experience in Canada in the language combination for which you are applying.

OR

3. Have successfully completed the Language Interpreter Training Program (LITP) or the Graduate Diploma in General Interpreting at Glendon College (GDGI) plus 300 hours of community interpreting experience in Canada in the language combination for which you are applying.

OR

4. Be accredited as a community interpreter by a Canadian certifying body for community interpreters (CILISAT or ILSAT accreditation) plus submit proof of 300 hours of experience as a community interpreter in the language combination for which you are applying.

OR

5. Substantiate 600 hours of experience as a community interpreter in Canada in the language combination for which you are applying.

- **Foreign academic credentials must be evaluated by World Education Services (www.wes.org/ca/) or the International Credential Assessment Service of Canada (http://www.icascanada.ca/).**
- **Your community interpreting experience must be from within the last five years and must be attested to by letters of reference or invoices from employers or clients.**

CONTACT INFORMATION

First and Last Name:		Preferred name:	
Native language:	Title: Mr. Ms. Mrs.		Telephone:
Mailing address:			Email:
City:		Province:	Postal code:
Language of correspondence: EN FR		Date of Birth:	

LANGUAGE PAIR *(One per Application)*

You must complete this form for each new language pair.

Non-refundable application fee: $130.00 plus tax

Applications must be submitted electronically to application@atio.on.ca

PAYMENT INFORMATION

Payment type:	Visa	MasterCard	Cheque (payable to ATIO)

The ATIO office will call you at the number you provided to process your payment if using a credit card.

SUPPORTING DOCUMENTS

Any documents not already in English or French must be translated by an ATIO Certified Translator.
All applications must include the following:
- ☐ Signed and completed application form.
- ☐ Your curriculum vitae.
- ☐ Current IELTS, CELPIP, CAEL or TCF test results (from within the last 5 years).
- ☐ A copy of a valid photo ID issued by a Canadian institution.

(CHOOSE ONE) **Submit the following supporting documents according to the criteria under which you are applying:**

1. Hold a degree in community interpreting.
   - ☐ A copy of your degree.
   - ☐ A copy of your transcripts indicating completed courses and grades.
   - ☐ A copy of your **complete** WES or ICAS evaluation if applicable

2. Hold a bachelor's degree, master's degree, or doctorate in any domain plus 300 hours of community interpreting experience in Canada in the language combination for which you are applying;
   - ☐ A copy of your degree.
   - ☐ A copy of your transcripts indicating completed courses and grades.
   - ☐ A copy of your **complete** WES or ICAS evaluation if applicable
   - ☐ Letters of reference from employers or clients, or invoices totaling 300 hours of community interpreting experience in the language pair for which you are applying.

3. Have successfully completed the Language Interpreter Training Program (LITP) or the Graduate Diploma in General Interpreting at Glendon College (GDGI) plus 300 hours of community interpreting experience in Canada.
   - ☐ A copy of the LITP certificate or the Graduate Diploma in General Interpreting from Glendon College.
   - ☐ Letters of reference from employers or clients, or invoices totaling 300 hours of community interpreting experience in the language pair for which you are applying.

4. Be accredited as a community interpreter by a Canadian certifying body for community interpreters (CILISAT or ILSAT) plus submit proof of 300 hours of experience in Canada as a community interpreter.
   - ☐ A copy of your CILISAT or ILSAT certificate.
   - ☐ Letters of reference from employers or invoices indicating 300 hours of community interpreting experience in the language pair for which you are applying.

5. Substantiate 600 hours of experience as a community interpreter in Canada.
   - ☐ Letters of reference from employers or clients, or invoices indicating 600 hours of community interpreting experience in the language pair for which you are applying.

IMPORTANT, MUST-READ INFORMATION
• You will be contacted by email informing you whether your application is accepted or rejected. Applications will berejected and destroyed as per our administrative procedure if they do not meet the requirements. To reapply, you must submit another application and pay the application fee again.   • The contents of your application package must be written in either English or French. Documents written in anyother language will need to be translated into either English or French by an ATIO-Certified Translator (**https://atio.on.ca/directory/**).   • Non-required admission documents will not be consulted, conserved, or returned to applicants. These documents will be destroyed as per our administrative procedure.
SIGNATURE
☐ I have read and understand all instructions on this form as well as on the ATIO website.   ☐ I have completed this form as indicated.   ☐ I have included the required documents.   ☐ I authorize the verification of the information provided on this form and in the attached documents.

Applicant's signature:	Date:

Please submit this form and all supporting documents to: application@atio.on.ca

I intend to obtain certification through the CTTIC Certification Exam.

I intend to obtain certification through the On-dossier Certification process.