



February 28, 2023

Dear colleagues,

Our Annual General Meeting (AGM) is fast approaching.

As our By-laws require, the notice of AGM has already been sent out.

This notice included a proxy form, which plays a very important democratic role within our organization.

Duly completed proxy forms must be received by the office before 11:59 p.m. on April 26, 2023.

Reminder, the use or assignment of a proxy is subject to very specific rules, accompanied by obligations.

As per ATIO's By-laws:

1. Members can collect as many proxies as they wish.
2. Proxies must be validated by the Secretary before the AGM.

Quorum and Proxies	
11.08	Twenty-five certified members in attendance shall constitute a quorum at all general meetings.
11.09	Proxies may be general and allow proxyholders to vote as they see fit on any issue put to a vote or be specific and indicate how to vote each issue on the agenda or on which certified members may have to vote.
11.10	Proxies shall be submitted to the Secretary of the Association before the meeting is held. After verifying the titles of those having signed proxies and of the certified members representing them, the Secretary shall record the number of votes that each proxy may use.

If you have any questions, please do not hesitate to contact me directly at the email address below.

Thank you for your cooperation.

Sincerely,

Pency Tsai, C. Comm. Int., ATIO, STIBC
President, ATIO
president@atio.on.ca