



## *Career Opportunity: Translator (Remote Work Opportunity)*

The Cable Public Affairs Channel (CPAC) is Canada's window on parliament, politics and public affairs. As Canada's only national, bilingual media outlet focused exclusively on politics, we are unique in the Canadian media landscape. We are seeking an energetic, detail-oriented translator to contribute to our coverage of Canada's democracy in action with the flexibility of working remotely anywhere in Canada.

### The Role

This is an exciting opportunity for an experienced candidate who is capable of quickly translating content from English to French and French to English for live television, digital, online, and print applications. Accuracy and speed are essential.

### Primary Responsibilities

- Produce flawless and creative translations appropriate for television, digital, web, and print within extremely tight deadlines;
- Proof read and revise, in both English and French, name and context keys for live television, digital and web content, corporate correspondence as well as a variety of other documents.

### Qualifications (knowledge, skills and experience required)

- Translation certificate or degree in translation from a recognized institution;
- Minimum of 5 years of relevant experience;
- Excellent organizational and time management skills; exceptional ability to multitask;
- Proficient in Word and other word-processing software, use of online terminology tools and resources such as Antidote, CP journalistic writing style;
- General knowledge of CPAC programming, Canadian politics, broadcasting terminology;
- Ability to work well as a member of a team of translators;
- Ability to keep sensitive material confidential and communicate with internal and external clients in a professional manner;
- Ability to work flexible, irregular hours and overtime as required.

This is a full time, regular position with competitive benefits. For this position, CPAC is recruiting talent across Canada and will offer the flexibility to work remotely.

CPAC is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

PLEASE SUBMIT YOUR APPLICATION TO:

**CPAC**  
**1750-45 O'Connor Street**  
**Ottawa, Ontario K1P 1A4**  
**Attention: Patricia Hutton, Human Resources**  
**EMAIL : [careers@cpac.ca](mailto:careers@cpac.ca)**