

# JOB POSTING – FULL-TIME WORK FROM HOME REVISER-TRANSLATOR POSITION

# JOB TITLE: ENGLISH TO FRENCH REVISER-TRANSLATOR

# Annual salary: \$63,375 to \$82,690

## **Mission of the company**

Our mission is to identify our clients' needs by analyzing them thoroughly, and then to respond effectively by offering personalized professional services of the highest quality, while respecting deadlines.

## Vision

Sowing passion, reaping excellence.

## Human capital: you make the difference!

Transmed has nearly 100 employees working in the language field. Transmed's employees have acquired excellent skills as well as college or university training in various fields of specialization. Transmed wishes to welcome passionate collaborators who are ready to invest themselves in a work environment where having fun is important, adhering to the principle that a happy employee is a productive employee. Transmed understands the technological possibilities of the 21st century, and the vast majority of its employees, including all members of the translation team, work remotely from home, this being a highly valued benefit for employees.

#### **Job Description**

The main role of the *reviser-translator* is to revise the texts of a team of translators, both internal and external, and to provide the necessary coaching for the development of the translators, to ensure the quality of the language and the respect of the deadlines.

#### REQUIREMENTS

- Have a university degree in translation.
- Have at least five years of translation experience and two years of revision experience.
- Be a certified member of a recognized Canadian professional translators' association.
- Know and master the methods, tools and procedures used in translation.
- Show initiative, autonomy, organization and judgment.
- Demonstrate thoroughness and attention to detail.
- Demonstrate professional coaching skills.
- Have experience with translation memory software. Experience with memoQ software is an asset.

#### SOFTWARE USED

MemoQ, Microsoft Office suite (Word, Excel, PowerPoint, Outlook, Teams), Antidote.

# **SOCIAL BENEFITS**

Transmed offers a group insurance plan, three weeks of annual leave, eleven statutory holidays, five floating days and a group RRSP.

#### **FURTHER INFORMATION**

We invite all candidates interested in joining a dynamic team and ready to take on challenges in a growing company to apply at the following address

carrieres-careers@centretransmed.ca.