

ENTRANCE EXAM RESCHEDULING POLICY

Requests to reschedule must be emailed to info@atio.on.ca.

After exam registration:

- If an applicant wishes to reschedule their entrance exam, they will pay a penalty of 25% of the exam fee.
- The applicant may reschedule once without penalty.

Three weeks before the exam:

- If an applicant reschedules their exam between one and three weeks before their scheduled exam date, they will receive a refund of 50% of their exam fee.
- The applicant must pay in full (100%) for a new exam date.

7 days or less before the exam:

- Reschedule requests received within this period will not be refunded.
- The applicant must pay in full (100%) for a new exam date.

ENTRANCE EXAM CANCELLATION POLICY

Requests to cancel must be emailed to info@atio.on.ca.

After exam registration:

- If an applicant wishes to cancel their entrance exam, they will pay a penalty fee of 25% of the exam price.
- The applicant may cancel **once** without penalty.

Three weeks before the exam:

• If an applicant cancels their exam between one and three weeks before their scheduled exam date, they will receive a refund of 50% of their exam fee.

7 days or less before the exam:

- Cancellation requests received within this period will not be refunded.
- The applicant must pay in full (100%) for a new exam date.

Reference Dates will be displayed on the ATIO website.

Exception

The only exception to the above is if an applicant falls ill on the exam day. In such cases, upon receipt of a doctor's report, ATIO may refund a maximum of 50%.

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