



APPLICATION FORM COMMUNITY INTERPRETING

Community interpreters convey spoken messages from one language into another in settings such as social services agencies, public schools and immigrant settlement centres.

ADMISSION CRITERIA

To apply in community interpreting, you must:

Demonstrate the achievement on the International English Language Testing System (IELTS) of a level of fluency of at least 7 or the equivalent, or level C1 on the Test de connaissance du français (TCF) or the equivalent;

AND EITHER

Hold a Canadian BA, MA or PhD in community interpreting or a foreign BA, MA or PhD in community interpreting evaluated by World Education Services (WES) or the International Credential Assessment Service of Canada (ICAS), or have successfully completed a post-secondary Canadian or WES-evaluated (or ICAS-evaluated) program in community interpreting;

OR

Be accredited as a community interpreter by a Canadian certifying body for community interpreters and submit proof of 300 hours of experience as a community interpreter;

OR

Substantiate 600 hours of experience as a community interpreter in Canada;

OR

Be a candidate for certification in community interpreting in good standing of a member association of the CTTIC or OTTIAQ, in which case you must provide an official letter attesting that you are indeed a member in good standing with your association.

Your community interpreting experience must be from within the last five years and must be attested to by at least one reference letter from an employer or client.

CONTACT INFORMATION

Full legal name:		Preferred name:	
Native language:	Title: Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs. <input type="checkbox"/>	Telephone:	
Mailing address:		Email:	
City:	Province:	Postal code:	
Preferred language of correspondence: <input type="checkbox"/> EN <input type="checkbox"/> FR			

Are you already a member of ATIO? Yes No

Members of ATIO are not required to pay the application fee.

LANGUAGE COMBINATION

Language:	Language:
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Non-refundable application fee: \$90 plus tax (according to the tax rate in your province of residence)

Applications will only be reviewed upon receipt of the application fee.

Applications paid by credit card must be submitted electronically via the ATIO website at <https://atio.on.ca/membership/application/>.

Applications paid with a cheque must be submitted via regular mail to:

1 Nicholas Street, Suite 1202, Ottawa, Ontario, K1N 7B7
(Please do not submit your application using both methods.)

PAYMENT INFORMATION

Payment type: Visa MasterCard Cheque (payable to ATIO)

The ATIO office will call you at the number you provided to process your payment if using a credit card.

IMPORTANT, MUST-READ INFORMATION

The following supporting documents must accompany this signed and dated application form.

- A copy of your relevant certificates and post-secondary diplomas, as per the admission criteria (if applicable)
- Your reference letter(s) substantiating your community interpreting experience for the language combination(s) you are applying for, as per the admission criteria (if applicable)
- A copy of your official letter attesting that you are indeed a member in good standing with a professional association under CTTIC, as per the admission criteria (if applicable)
- Your curriculum vitae
- Your application fee

You will be contacted by email informing you whether your application is accepted or rejected. Applications will be rejected and destroyed as per our administrative procedure if they do not meet the requirements. To reapply, you must submit another application and pay the application fee again.

Reference letters and the rest of your application must be written in either English or French. Documents written in any other language will need to be translated into either English or French by an ATIO-Certified Translator (<https://atio.on.ca/directory/>).

Foreign academic credentials must be evaluated by World Education Services (www.wes.org/ca/) or the International Credential Assessment Service of Canada (<http://www.icascanada.ca/>).

Non-required admission documents will not be consulted, conserved or returned to applicants. These documents will be destroyed as per our administrative procedure.

SIGNATURE

- I have read and understand all instructions on this form as well as on the ATIO website.
- I have completed this form as indicated.
- I have included the required documents.
- I authorize the verification of the information provided on this form and in the attached documents.

Applicant's signature:

Date: